

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, April 18, 2023

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg, Sophia Scherman
Directors Absent: None
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/
Treasurer; Stefani Phillips, Human Resources Administrator/Board
Secretary; Travis Franklin, Program Manager; Donella Murillo, Finance
Supervisor; Ben Voelz, Associate Engineer; Amber Kavert, Human
Resources Technician; Alan Aragon, Water Distribution Supervisor
Staff Absent: None
Associate Directors Present: None
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Public Present: Andrew Ramos, Bartkiewicz, Kronick & Shanahan; and Kimberly Martin

Public Comment

No comment.

1. Proclamations and Announcements

General Manager Bruce Kamilos recognized Water Distribution Supervisor Alan Aragon for his 10 years of service to the Elk Grove Water District.

2. Consent Calendar

- a. Minutes of Community Advisory Committee Meeting of March 21, 2023
- b. Minutes of Regular Board Meeting of March 21, 2023
- c. Minutes of Infrastructure Committee Meeting of April 11, 2023
- d. Accounts Payable Check History – March 2023
- e. Board and Employee Expense/Reimbursements – March 2023
- f. Active Accounts – March 2023
- g. Bond Covenant Status for FY 2022-23 – March 2023
- h. CASH - Detail Schedule of Investments– March 2023
- i. Consultants Expenses – March 2023
- j. Major Capital Improvement Projects – March 2023

Items d and g were pulled for questions. Staff provided answers to the questions.

Vice-chair Paul Lindsay thanked Finance Supervisor Donella Murillo for providing explanations for all checks in the Accounts Payable Check History consent calendar item.

MSC (Scherman/Lindsay) to approve Florin Resource Conservation District Consent Calendar items a-j. 5/0: Ayes: Lindsay, Nelson, Medina, Mulberg, and Scherman.

3. General Counsel Services

Mr. Kamilos introduced Andrew Ramos from Bartkiewicz, Kronick & Shanahan (BKS). Mr. Ramos provided an overview of his resume and qualifications for the Florin Resource Conservation District (FRCD) Board of Directors (Board).

4. Educational Workshop – Advanced Metering Infrastructure

Mr. Kamilos gave a PowerPoint presentation on Advanced Metering Infrastructure (AMI) to the Board.

5. Elk Grove Water District Fiscal Year 2022-23 Quarterly Operating Budget Staff Report

Finance Manager Patrick Lee provided an update to the Board.

In summary, revenues collected through the third quarter of the fiscal year total \$11,948,363 which is 75.27% of the \$15,873,385 annual budget. The revenues are \$80,587 or 0.67% below the same quarter of the prior year due to an overall slight reduction in consumption for the months of July, August, and September 2022 because of conservation efforts.

6. Elk Grove Water District Fiscal Year 2022-23 Quarterly Capital Reserve Status Report

Finance Manager Patrick Lee provided an update to the Board.

In summary, through the third quarter of Fiscal Year 2022-23, the District expended \$1,896,597 for capital projects and \$1,887 on elections costs, leaving a remaining total reserve balance on March 31, 2023, of \$17,519,472.

7. 2024-2028 Water Rate and Connection Fee Study

Mr. Lee introduced the item to the Board. He provided background on the 2024-2028 Water Rate and Connection Fee Study (Study) and spoke on the Proposition 218 letter that will be sent out after the final draft of the Study has been approved by the Board.

In summary, there are four (4) pieces of information that need to be included in the Proposition 218 process: 1. the amount of the fee or the charge proposed to be imposed upon each identified parcel; 2. the basis upon which the amount of the proposed fee or charge was calculated; 3. the reason for the charge; and 4. the date, time, and location of a public hearing on the proposed fee or charge.

The Board was provided with the Proposition 218 letter and asked to review and provide direction on any changes. Vice-chair Paul Lindsay asked to eliminate “and oral protests” from a paragraph on the last page to eliminate confusion regarding acceptable forms of protests on the day of the Proposition 218 hearing. Staff will also incorporate language from Senate Bill 323 that speaks to the provisions of 120-day statute of limitation for challenging the new increased or extended fee or charge.

8. Draft Budget Worksheet and Departmental Goals and Objectives for the Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2023-24 Operating Budget

Mr. Lee presented a PowerPoint presentation on the draft budget.

9. Exceptional Customer Service Program

Program Manager Travis Franklin presented the item to the Board. He provided the results of the Customer Service survey that was sent out to the public.

10. Legislative Matters and Potential Direction to Staff

Mr. Franklin presented the current legislative matters to the Board.

He informed the Board of Assembly Bill 1637, which would require all local governments to change their websites and email addresses to incorporate “.ca.gov”. Staff will track the progress of this bill.

11. General Manager's Report

General Manager Bruce Kamilos presented the item to the Board before turning it over to Mr. Franklin to speak about the State Water Board proposed water use targets.

Mr. Franklin provided an overview of the water use targets looking out to 2030 and beyond. He explained the District is currently in a great spot and already meets all targets up to 2030.

12. Elk Grove Water District Operations Report – March 2023

Mr. Kamilos presented the EGWD Operations Report – March 2023 to the Board.

13. Directors Comments

Director Sophia Scherman thanked Associate Engineer Ben Voelz for helping a customer with a situation they had.

14. Closed Session

Nothing to report.

Adjourn to Regular Board Meeting on May 16, 2023.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP